



Cape Girardeau County Public Health Center

Board Meeting Minutes

Tuesday, April 28, 2026

12:00 p.m., 1121 Linden St, Cape Girardeau, MO 63703

Present:

Dr. John Freeze, Chairperson (by phone)
 Georganne Syler, Vice Chairperson
 Nancy Johnson, Secretary
 Diane Howard
 Gary Tinsley

Staff:

Director Autumn Grim
 Environmental Supervisor Natalie Govreau

Absent:

Agenda	Discussion	Tasks/Conclusion	Responsibility
Call to Order	Georganne Syler, Vice Chairperson, called the meeting to order at 12:00 p.m.		
Approval of minutes	A request for a motion to approve the minutes of March 24, 2026 Board Meeting was made.	Nancy Johnson made the motion, seconded by John Freeze, the motion passed.	Filed with the minutes
2025 Audit	The audit report was given by Sasha Cureton of Beussink, Hey, Roe, and Seabaugh Accounting. The report concluded that it was a clean audit with no findings.		
Employee Health Insurance	Deanna Henderson from Rob Rueseler and Associates reviewed the current health insurance and renewal rates with the board. Insurance rates for other insurance carriers were also presented and discussed. A motion was made to accept the renewal rates for the current health insurance coverage.	Diane Howard made the motion, seconded by Nancy Johnson, the motion passed.	
Financial Report	Director Autumn Grim presented the Accountants Fiscal Report for March 2026.		Filed with the minutes
Ratification of Expenditures	Director Autumn Grim presented the Ratification of Expenditures: the list of electronic payments and financial transactions for the periods March 1-31, 2026. A request for motion to approve the Ratification of Expenditures: the list of electronic payments and financial transactions for the period March 1-31, 2026.	Diane Howard made the motion, seconded by Gary Tinsely, the motion passed.	

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Monthly Services Report	The monthly services report for March 2026 was reviewed.		
Communicable Disease Report	Director Autumn Grim presented the monthly communicable disease report for March 2026.		
Environmental Health Report	Environmental Supervisor Natalie Govreau presented the monthly environmental health report for March 2026. An update was given on the downtown rat situation. All downtown establishments were contacted and reported no current activity. The situation will continue to be monitored especially when the river level is high. Natalie also advised the board of all the issues that were handled by the environmental staff last month with multiple recalls, the boil water order and the natural gas outage.		
Customer Service Satisfaction Survey	Director Autumn Grim advised the board that the results of the Customer Service Satisfaction Survey showed that people feel cared for and that they are treated with respect when they visit the health center.		
Administrative Policies	A motion was made to accept Administrative Policies – Administration: 4.1 Reports to the Board, 4.2 Donations and Fees, 4.3 Accounts Payable – Receivable, 4.4 Use of Health Center Building, 4.5 Use of Health Center Equipment, 4.6 Petty Cash and 4.7 Purchasing Procedure as presented. A motion was made to accept Administrative Policy - Benefits: 9.13 Shared Bank Leave as presented.	Nancy Johnson made the motion, seconded by Diane Howard, the motion passed. Diane Howard made the motion, seconded by Gary Tinsley, the motion passed.	
Public Comments	The board received no comments from the public.		
Next Meeting	Next Board meeting is Thursday, May 28, 2026, at 12:00 p.m. at the Cape County Public Health Center, Conference Room B.		
Adjournment	There being no further business, a motion was made to adjourn.	Nancy Johnson made the motion, seconded by Diane Howard, the motion passed.	
Meeting adjourned at: 1:23 p.m.			

Submitted by: John Freeze
 Dr. John Freeze, Chairperson
 Cape Girardeau County Public Health Center Board of Trustees

Date 5-28-26