



Cape Girardeau County Public Health Center
Board Meeting Minutes
Tuesday, September 23, 2025
12:00 p.m., 1121 Linden St, Cape Girardeau, MO 63703

Present:
 Georganne Syler, Vice Chairperson
 Nancy Johnson, Secretary
 Gary Tinsley

Staff:
 Director Autumn Grim
 Environmental Supervisor, Natalie Govreau

Absent:
 Dr. John Freeze, Chairperson
 Diane Howard

Agenda	Discussion	Tasks/Conclusion	Responsibility
Call to Order	Georganne Syler, Vice Chairperson, called the meeting to order at 12:00 p.m.		
Approval of minutes	A request for a motion to approve the minutes of August 26, 2025 Board Meeting was made.	Gary Tinsley made the motion, seconded by Nancy Johnson, the motion passed.	Filed with the minutes
Financial Report	Director Autumn Grim presented the Accountants Fiscal Report for August 2025.		Filed with the minutes
Ratification of Expenditures	Director Autumn Grim presented the Ratification of Expenditures: the list of electronic payments and financial transactions for the period August 1 - August 31, 2025. A request for motion to approve the Ratification of Expenditures: the list of electronic payments and financial transactions for the period August 1 – August 31, 2025.	Gary Tinsley made the motion, seconded by Nancy Johnson, the motion passed.	Filed with the minutes
Monthly Services Report	The monthly services report for August 2025 was reviewed.		
Communicable Disease Report	Director Autumn Grim presented the monthly communicable disease report.		
Environmental Health Report	Environmental Supervisor Natalie Govreau presented the monthly environmental health report.		
RHC Annual Review	Director Autumn Grim presented the annual RHC review to the board. Discussion included changing the time of the report to coincide with the opportunity to implement changes for identified issues or concerns in the coming year.		

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Drive Through Services Report Drive Through Services Report (cont'd)	Director Autumn Grim presented the board with information regarding the drive through services that we have done so far this year. The public is continuing to use those services more and there is the potential to offer more services using the drive through that will be explored in the future such as lab services.		
Administrative Policies	A motion was made to accept the administrative policies Community Service/Health Education & Promotion 14.1 Referrals to Community Agencies and Providers, 14.2 Health Fairs, 14.3 Requests for Programs, 14.4 Health Education, 14.5 Public Health Home Visits, 14.6 Community Health Assessment, and 14.7 Community Clinics as presented with them being consolidated into four policies – 14.1 Referrals to Community Agencies and Providers, 14.2 Community Health Education, Programs, and Clinics, 14.3 Public Health Home Visits, and 14.4 Community Health Assessment.	Nancy Johnson made the motion, seconded by Gary Tinsley, the motion passed.	
Public Comments	The board received no comments from the public.		
Next Meeting	Next Board meeting is Tuesday, October 28, 2025 at 12:00 p.m. at the Cape County Public Health Center, Conference Room B.		
Adjournment	There being no further business, a motion was made to adjourn.	Nancy Johnson made the motion, seconded by Gary Tinsley, the motion passed.	
Meeting adjourned at: 12:40 p.m.			

Submitted by: Nancy K. Johnson
Nancy Johnson, Secretary - Treasurer
Cape Girardeau County Public Health Center Board of Trustees

Date: 11-19-25